



Parent/Guardian Request for Record Disclosure

Bailey ES
4900 Brandonway Dr
Dublin, OH 43017
P: 614-717-6611
F: 614-717-6610

Chapman ES
8450 Sawmill Rd
Powell, OH 43065
P: 614-761-5864
F: 614-761-5867

Deer Run ES
8815 Avery Rd
Dublin, OH 43017
P: 614-764-5932
F: 614-718-8759

Depp ES
9001 Gardenia Dr
Plain City, OH 43064
P: 614-718-8642
F: 614-718-8648

Glacier Ridge ES
7175 Glacier Ridge Blvd
Dublin, OH 43017
P: 614-733-0012
F: 614-718-8791

Hopewell ES
4303 Bright Rd
Dublin, OH 43016
P: 614-717-6617
F: 614-718-8949

Indian Run ES
80 West Bridge St
Dublin, OH 43017
P: 614-764-5928
F: 614-764-5998

Olde Sawmill ES
2485 Olde Sawmill Blvd
Dublin, OH 43016
P: 614-764-5936
F: 614-764-5988

Pinney ES
9989 Concord Rd
Dublin, OH 43017
P: 614-798-3570
F: 614-718-8961

Riverside ES
3260 Riverside Green Dr
Dublin, OH 43017
P: 614-764-5940
F: 614-764-5987

Scottish Corners ES
5950 Sells Mills Dr
Dublin, OH 43017
P: 614-764-5963
F: 614-761-5814

Thomas ES
4671 Tuttle Road
Dublin, OH 43017
P: 614-764-5970
F: 614-718-8879

Wright ES
2335 West Case Rd
Columbus, OH 43235
P: 614-538-0464
F: 614-761-5874

Wyandot ES
5620 Dublinshire Dr
Dublin, OH 43017
P: 614-761-5840
F: 614-718-8929

Davis MS
2400 Sutter Pkwy
Dublin, OH 43016
P: 614-761-5820
F: 614-761-5893

Eversole Run MS
9015 Gardenia Dr.
Plain City, OH 43064
P: 614-718-8448
F: 614-718-8413

Grizzell MS
8705 Avery Rd
Dublin, OH 43017
P: 614-798-3569
F: 614-761-6514

Karrer MS
7245 Tullymore Dr
Dublin, OH 43016
P: 614-873-0459
F: 614-873-1492

Sells MS
150 West Bridge St
Dublin, OH 43017
P: 614-764-5919
F: 614-764-5923

Dublin Coffman HS
6780 Coffman Rd
Dublin, OH 43017
P: 614-764-5900
F: 614-764-5925

Dublin Jerome HS
8300 Hyland-Croy Rd
Dublin, OH 43016
P: 614-873-7377
F: 614-873-7340

Dublin Scioto HS
4000 Hard Rd
Dublin, OH 43016
P: 614-717-2464
F: 614-717-2484

RELEASE RECORDS TO CHECKED SCHOOL

Requested date: _____ Start date: _____

I hereby request the confidential record information for:

STUDENT DOB GRADE

Records to be released should include:

1. Health/immunization records
2. Custody papers (if applicable)
3. Standardized test scores, proficiency and any other achievement testing results
4. OELPA or OTELA scores (English Language Proficiency Assessment)
5. Language Usage Survey
6. Ohio Graduation Test scores and/or 9th Grade Ohio Proficiency Test scores
7. Attendance records
8. MFE, IEP, 504 accommodations, IAT planning forms
9. Transcript of high school grades and credits earned including high school credits earned in middle school.
10. Report cards (necessary to verify extra-curricular eligibility)
11. Withdrawal form
12. Any other information directly related to educational planning for this student.
13. Diagnostic Scores
14. RIMP: Reading Improvement Monitoring Plan (if applicable)
15. Any evidence of fine arts taken any time in grades 7-12
16. Any evidence of instruction in economics and financial literacy
17. State of Ohio SSID #

Sending School – Please complete for HS and MS students only:

The student listed above is:

- Not expelled from another Ohio district at this time
 Expelled from this district

The period of expulsion expires on: _____

School official's signature: _____ Title: _____

Complete name, address/city and FAX number of last school attended:

Name of school district Name of school

Address City/State/Zip

Phone number FAX number

According to the Final Regulation-Family Education Rights and Privacy Act (Final Rule on Education Records, Federal Register, June 18, 1976, Vol. 41, No. 118, Page 24673), it is no longer necessary to obtain written consent to release records between schools. It states that school officials, including parents within the educational institution and officials of other school systems in which the student may intend to enroll, may receive a student's records without written consent for such release.