



Dublin City School District

Students
5130 F3
Revised 10/2/18
English

High School Withdrawal/Transfer Form

School: _____
Address: _____
Phone: _____ Fax: _____

- To be read and completed by the high school student withdrawing or transferring to a different school.
- This form must be presented to each of the student's teachers to indicate that he/she has returned all textbooks, library books, Chromebook, and other materials.
- This form must be signed by the student's parent/guardian and the school registrar.
- This form is to be returned to the Guidance Office.

Student's Name: _____ Student's ID: _____ Grade: _____

Current Address: _____ Reason for withdrawal/transfer: _____

New Address: _____ Date of withdrawal/transfer: _____

Name and Address of New School: _____

PERIOD	COURSE NAME	WITHDRAWAL/TRANSFER GRADE	BOOKS RETURNED YES/NO (TEXT#)	TEACHER INITIALS
<u>1</u>	_____	_____	_____	_____
<u>2</u>	_____	_____	_____	_____
<u>3</u>	_____	_____	_____	_____
<u>4</u>	_____	_____	_____	_____
<u>5</u>	_____	_____	_____	_____
<u>6</u>	_____	_____	_____	_____
<u>7</u>	_____	_____	_____	_____
<u>8</u>	_____	_____	_____	_____

LIBRARY OBLIGATIONS

Return of **CHROMEBOOK/powercord** _____

Note for any student who is dropping out under the age of 18: A valid work permit (age and schooling certificate) must be provided to the school stating full-time employment (Ohio Revised Code Sec. 3321.03). Failure to comply with Ohio laws relating to compulsory attendance will result in a referral to Franklin County Juvenile Court.

Parent/Guardian Signature: _____ Date: _____

Email address: _____ Cell phone no.: _____

Registrar's Signature: _____ Date: _____