



Dublin City School District

Students  
5120 F1  
Revised 10/22/21

## Request for Student to Remain in School Where Student Currently Attends

- This form is to be used when parents move from one attendance area in the Dublin City School District to another attendance area in the Dublin City School District.
- Parents are to submit a written request on this form to the Deputy Superintendent. **Please attach to this form proof of residency for your new address (within the Dublin City School District).**
- Requests to remain will be decided on the basis of availability of specific academic programs and availability of space in the school. Approval for K-8 students will be granted for the remainder of the semester during which the move occurs and is contingent upon the student's continued good attendance and behavior. High school students, regardless of grade level, may remain at their current high school through 12<sup>th</sup> grade contingent on their continued good attendance and behavior.
- Transportation for students attending a school approved via this Request for Student to Remain form shall be the responsibility of the parent or guardian of the student unless the student can be picked up and dropped off at a stop on a regular transportation route for the approved school where capacity exists. This option is only available with approval from the transportation department.

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***To be completed by parent.***

Student's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Grade: \_\_\_\_\_

Old Address: \_\_\_\_\_

New Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Move: \_\_\_\_\_

School Currently Attending: \_\_\_\_\_

Home School After Move: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Rationale to Remain until the end of the current semester: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

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***To be completed by the Deputy Superintendent.***

\_\_\_\_\_ Request Granted  
\_\_\_\_\_ Request Denied

Rationale for Decision: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Deputy Superintendent's Signature

\_\_\_\_\_  
Date