



Dublin City School District

# Residency Affidavit

Students  
5111 F1a  
Revised 1/23/24  
Page 1 of 2  
*English*

This form is valid for the **current school year only**. In order to ensure continued enrollment in Dublin City Schools, you must complete a new form **by August 31<sup>st</sup> of each school year**.

**TO BE COMPLETED BY THE PARENT/GUARDIAN\***

I, \_\_\_\_\_, hereby certify that I have established residency on a seven-days-a-week basis in the Dublin City School District and am not maintaining a separate residence elsewhere. I further certify that I am living with \_\_\_\_\_ (owner/leaseholder) and this residence is located at:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Address (include apt #, if applicable) City Zip Code

I am aware that Dublin City Schools may use any legal means necessary including, but not limited to, conducting unscheduled home visits to verify that I am living at the address listed above.

I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, and I am liable under the Criminal Code for any penalties that the law provides. I also agree to pay the daily tuition cost of \$73.45 per student for the student(s) listed below (\$36.72 per day for KG students) to cover the period during which they illegally attended Dublin City Schools, and I understand they will be immediately withdrawn from school. If I move out of the Dublin City School District, I will immediately notify the Records Compliance Officer and I will withdraw my student(s).

*For parents of athletes:* I understand that Dublin City Schools athletic teams will be forced to forfeit games when ineligible players who have enrolled under false pretenses are participating on the team.

Student Name(s):	School of Attendance:

Parent/Legal Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_  
*Must be signed in the presence of a Notary Public*

Email: \_\_\_\_\_ Cell phone number: \_\_\_\_\_

The State of Ohio, County of \_\_\_\_\_

Sworn to before me and signed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

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Page 2 of 2  
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## TO BE COMPLETED BY THE OWNER / LEASEHOLDER\*\*

I, \_\_\_\_\_, hereby certify that I am the owner / leaseholder of the following residence located within the Dublin City School District:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Address (include apt #, if applicable) City Zip Code

I further certify that the following individuals physically reside with me on a seven-days-a-week basis:

### **Names (list all individuals living at the residence):**


I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, and I am liable under the Criminal Code for any penalties that the law provides. Furthermore, by signing this form, I am accepting financial responsibility for tuition for the above-named student(s) should the student(s) reside outside the boundaries of the Dublin City School District. I agree that the Dublin City School District has the right to investigate my residency. I agree to allow the release of residency information to a representative of Dublin City School District. If the above individuals move out of the Dublin City School District, I will immediately notify the Records Compliance Office at 614-760-6000.

Signature of Owner / Leaseholder: \_\_\_\_\_ Date: \_\_\_\_\_  
*Must be signed in the presence of a Notary Public*

Cell phone number: \_\_\_\_\_

The State of Ohio, County of _____
Sworn to before me and signed in my presence this _____ day of _____, 20_____.
_____ Notary Public

\*As proof of residency, the **Parent / Legal Guardian** must provide the following document:

1. Post-marked envelope addressed to you at the above-listed address

\*\*As proof of residency, the **Owner** must provide the following documents:

1. Current mortgage statement or Auditor's Report
2. Current monthly utility bill

\*\*As proof of residency, the **Leaseholder** must provide the following documents:

1. Current rental agreement, signed by both Landlord and Tenant
2. Current monthly utility bill