



Application for Families Who Are Currently Living Out-of-District but Who Will Be Moving into Dublin City School District

- Families who are not currently residents of the Dublin City School District but who will be moving into the Dublin City School District must complete the following application.
- Information will be reviewed by the Superintendent or the Superintendent’s designee, and a determination will be made regarding attendance and tuition.
- Students from families building or buying a home in the district who are waiting for possession and are non-residents will have 90 calendar days from date of enrollment to establish residency in the Dublin City School District. In order to maintain continuity of education, parents provide a certified check covering one month’s tuition for each of their students. Failure to provide a certified check for one month’s tuition and failure to establish residency prior to the 91st day will result in withdrawal of the student. If the family moves into their new home within ninety days after enrollment, the full amount of their tuition deposit will be returned to them. If the family moves into their new home after the ninety-day period, they will be charged daily tuition, and any unused portion of their tuition deposit will be returned to them (see Board of Education Policy 5111).

Please list children in order of oldest child to youngest.

Student Name(s)	School	Grade Level
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parents’ Names: _____

Current Address: _____

Current Phone: _____

If you are building a new home, please attach a copy of your contract to build and a letter from your builder stating date of commencement of construction (date hole was dug for new home) and anticipated completion date. If you are buying an existing home, please attach a copy of your signed purchase agreement and a letter from your real estate broker or bank officer confirming the contract to purchase, the address of the residence, and stating the scheduled closing date.

You are: _____ building a new home _____ purchasing an existing home
(hole for new home must be dug)

Future Address: _____

Phone: _____

Builder/Realtor Company: _____ Contact Person: _____

Possession Date: _____ If building, construction began: _____

I (we) state that all information contained in this application is true and correct.

Signature of Parent/Guardian: _____ Date: _____

Sworn to before me and signed in my presence this _____ day of _____, 20_____

Notary Public: _____

Please return this form to Elizabeth Kefalonitis, Dublin City Schools, 7060 Coffman Road, Dublin, Ohio 43017

Certified Tuition Check in the amount of \$ _____ was received on _____.

_____ Application approved tuition free until: _____
_____ Denied

Deputy Superintendent’s Signature: _____

Date: _____