

MINUTES  
Regular / Work Session Meeting  
Board of Education  
March 31, 2009

The Dublin Board of Education of the Dublin City School District, Dublin, Ohio met pursuant to provisions of Section 3313.15 of the Ohio Revised Code, at the 1919 Building Board Room, 144 West Bridge Street, Dublin, Ohio on Tuesday, March 31, 2009 at 7:00 p.m. Mrs. Gwen Callender presiding. Public notice of the meeting was given in compliance with the rules of the Board of Education, which required advance notification of meetings pursuant to Section 121.11 of the Ohio Revised Code.

**CALL TO ORDER / ROLL CALL**

Members present: Mrs. Gwen Callender, Mrs. Lynn May, Mr. Stu Harris, Mr. Scott Melody, Mr. Chris Valentine

Members absent: None

Superintendent: Dr. David Axner; Treasurer: Mr. Stephen Osborne; Deputy Superintendent: Mr. Mike Trego; Executive Director of Human Resources: Mr. William Mulbarger; Executive Director of Learning and Teaching: Ms. Eydie Schilling; Executive Director of Pupil Services: Ms. Janet Gillig; Director of Business Affairs: Mr. Jeff Eble; Coordinator of Public Information: Mr. Doug Baker; news media representatives and interested citizens were also present.

**PLEDGE OF ALLEGIANCE**

Mrs. Melvina Torbert, Principal of Thomas Elementary School, will introduce the following members of the fifth grade student council and their advisor, Ms. Jodi Cooper, who will lead the Pledge of Allegiance.

Emily Blanquera      Kumaresh Easwaran      Brandon Ludke  
Michelle Do      Kameron Lester

**APPROVAL OF MINUTES**

**ITEM 09-074 - March 9, 2009 Regular Meeting**  
**March 17, 2009 Special Meeting: Tolles Technical Center**

Mr. Melody moved, Mr. Harris seconded to approve the minutes.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender  
NAYES: None  
ABSTAIN: Mr. Valentine (for March 17, 2009 meeting)  
Mrs. Callender declared the motion approved.

**ITEM 09-075 - APPROVAL OF AGENDA**

Mr. Valentine moved, Mr. Harris seconded to approve the agenda.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender  
NAYES: None  
Mrs. Callender declared the motion approved.

**AWARDS / RECOGNITIONS**

**Awards**

**National School Public Relations Association (NSPRA) Awards**

Mr. Doug Baker and Ms. Julie Datko, Dublin City Schools Communications Department, were recognized for achieving awards from the National School Public Relations Association (NSPRA).

**Recognitions**

**ITEM 09-076 - Resolution Recognizing National Paraprofessional Appreciation Day**

It was recommended by the superintendent that the board of education approve the attached resolution honoring the efforts of Dublin City School District paraprofessionals.

Mr. Valentine moved, Mrs. May seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**Master Teachers Recognition**

Mr. Neal Handler introduced the following teachers who achieved Master Teacher status.

Elizabeth	Arcaro	Thomas Elementary School
Kathie	Callahan	Sells Middle School
Joyce	Christman	Bailey Elementary School
Linda	Gayle	Karrer/Sells Middle School
Kristi	Jerger	Chapman Elementary School
Mary	Kalix	Chapman Elementary School
Beth	Lehman	Grizzell Middle School
Mary Kate	Patterson	Thomas Elementary School
Joanne	Prendergast	Chapman Elementary School
Jennifer	Ziraldo	Karrer Middle School
Jennifer	Wilkinson	Sells Middle School

**PUBLIC PARTICIPATION FOR ISSUES ON THE AGENDA**

None

**BOARD PRESIDENT’S / BOARD OF EDUCATION’S COMMENTS**

Mrs. Callender thanked Mr. Stu Harris for setting up the March 17th Tolles Technical Center visit. Mrs. Callender also noted that Eileen Ryan did a nice job featuring the Tolles Technical Center visit in the Dublin News.

Mr. Harris stated that the Tolles Technical Center Board, superintendent, staff and students appreciated the visit.

Mrs. May commended staff on the West Bridge Academy and Power Plus programs and noted that there was a very nice article in the paper featuring these programs.

**SUPERINTENDENT'S REPORT / COMMENTS**

Diversity and Equity Update – Dr. Tim Conrad, Mr. Sean Ross, Ms. Allison Sampson

Dr. Axner introduced Dr. Tim Conrad who has been filling in for the open Diversity and Equity position and Mr. Sean Ross who will be starting in August as the Diversity and Equity Coordinator.

Dr. Conrad, Mr. Ross, and Ms. Sampson (Grizzell MS) presented information on the Tripod Project, Diversity and Equity task force, and the Human Capital Project.

**ITEM 09-077 - Personal Service Contract**

It was recommended by the superintendent that the board of education approve the attached personal service contract for Riddle Investigations. Riddle Investigations will provide investigative services for determination of student residency in Dublin City Schools.

Mr. Valentine moved, Mr. Melody seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**ITEM 09-078 - Board of Education Policy Revisions**

It was recommended by the superintendent that the board of education approve the following board policies.

- Policy 1460 Physical Examination
- Policy 2220 Adoption of Courses of Study
- Policy 2421 Career-Technical Education Program
- Policy 2623 Student Assessment and Academic Intervention Services
- Policy 3120.09 Volunteers - Professional Staff
- Policy 4120.09 Volunteers - Classified Staff

Mrs. May moved, Mr. Harris seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**Board of Education Policy Revisions**

The following Board of Education Policy revisions were presented for review. No action was recommended at this time. Board of education adoption will be scheduled at the third reading. *[Second Reading]*

Policy 3121 Criminal History Record Check - Professional Staff

Policy 4121 Criminal History Record Check - Classified Staff

Policy 3139 Staff Discipline - Professional Staff

Policy 4139 Staff Discipline - Classified Staff

Policy 3140 Termination and Resignation - Professional Staff

Policy 4140 Termination or Resignation - Classified Staff

Board of Education - New Policies

The following Board of Education policies were presented for review. No action was recommended at this time. Board of education adoption will be scheduled at the third reading. *[Second Reading]*

Policy 3138 Suspension During Pending Criminal Actions - Professional Staff

Policy 4138 Suspension During Pending Criminal Actions - Classified Staff

Board of Education Policy Revisions

The following Board of Education policies were presented for review. No action was recommended at this time. Board of education adoption will be scheduled at the third reading. *[First Reading]*

Policy 3160 Physical Examination - Professional Staff

Policy 3210 Staff Ethics - Professional Staff

Policy 3214 Staff Gifts - Professional Staff

Policy 4160 Physical Examination - Classified Staff

Policy 4210 Staff Ethics - Classified Staff

Policy 4214 Staff Gifts - Classified Staff

**REPORTS TO THE BOARD OF EDUCATION**

**LEARNING AND TEACHING**

Middle School Course Offering Handbooks (First Reading)

Course offering handbooks for Davis, Grizzell, Karrer and Sells Middle Schools were presented for review. No action was recommended at this time. Board of education adoption will be scheduled at the third reading.

Pre K – 12 Science Graded Course of Study (First Reading)

The Graded Course of Study for Pre K – 12 was presented for review. No action was recommended at this time. Board of education adoption will be scheduled at the third reading.

**ITEM 09-079 - Personal Service Contract**

It was recommended by the superintendent that the board of education approve the attached personal service contract for Carl Boor. Mr. Boor will provide Chess instruction for 30 to 40 students at Wright Elementary.

Mr. Valentine moved, Mr. Harris seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**FINANCE**

**ITEM 09-080 - Approving Bid Tabulation for the District Security Bid Package #1**

*On Wednesday, March 25, at 12:00 p.m., bids for the District Security Bid Package #1 were opened. The bids were appropriately advertised pursuant to Ohio Law.*

It was recommended by the treasurer that the board of education approve the attached bid tabulation for the District Security Bid Package #1.

Mr. Valentine moved, Mr. Melody seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**ITEM 09-081 - Approving Student Activity Purpose Statement**

It was recommended that the board of education approve the attached purpose statement for the following student activity.

Table Tennis Club Dublin Jerome High School

Mrs. May moved, Mr. Valentine seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**BUSINESS AFFAIRS**

**ITEM 09-082 - Approval of Architectural Design Services Contract for Elementary XIII and Building Projects Associated with the 2008 Bond Issue.**

It was recommended by the superintendent that the board of education approve a contract between Dublin City Schools and Bird-Houk Collaborative for Architectural Design services for Elementary XIII and building projects associated with the 2008 bond issue.

Mrs. May moved, Mr. Valentine seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**ITEM 09-083 - Approval of Construction Management Contract for Elementary XIII and Building Projects Associated with the 2008 Bond Issue.**

It was recommended by the superintendent that the board of education approve a contract between Dublin City Schools and Ruscilli Construction Company, Inc. for Construction Management Services for Elementary XIII and building projects associated with the 2008 bond issue.

Mr. Harris moved, Mr. Melody seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**ITEM 09-084 - Resolution Declaring Urgent Necessity and Approving and Affirming a Contract for Roof Repairs at Deer Run Elementary.**

It was recommended by the superintendent that the board of education approve the attached resolution declaring an urgent necessity and approving and affirming a contract for roof repairs at Deer Run Elementary for damages caused by a windstorm.

Mrs. May moved, Mr. Valentine seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**ITEM 09-085 - Resolution Awarding Contract to Lowest Responsible Bidder for the District Security Bid Package #1.**

It was recommended by the superintendent that the board of education approve a contract to be awarded to Thomas Glass Company as the lowest and best bidder for the District Security Bid Package #1, in the amount of \$129,800.00. It was also recommended that the treasurer of the board of education, in its name and on its behalf, be authorized to enter into a contract with the successful bidder and take all actions necessary and proper to implement the contract.

Mr. Harris moved, Mrs. May seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**HUMAN RESOURCES**

No items to report.

**ITEM 09-086 - CONSENT AGENDA** \* Current anticipated staff assignment, subject to change.  
\*\* Contingent upon satisfactory fingerprint check.  
\*\*\* Experience will be granted upon documentation and Board approval.

It was recommended by the superintendent that the board of education approve the consent agenda.

Mr. Melody moved, Mr. Valentine seconded to approve the recommendation.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

**PERSONNEL**

**Resignations and Retirements - Certificated**

It was recommended by the superintendent that the board of education approve the following certificated resignations and retirements.

Sarah Bove - Karrer MS intervention specialist, effective 08/19/09 *[resignation]*

Marcia Brandt – Dublin Scioto HS business teacher, effective 06/30/09 *[retirement]*

Linda Coleman – Dublin Scioto HS media specialist, effective 06/30/09 *[retirement]*

Ed Cozza – Dublin Coffman HS school psychologist, effective 06/30/09 *[retirement]*

Carla Downes – Wright ES 1<sup>st</sup> – 2<sup>nd</sup> multiage teacher, effective 06/30/09 *[retirement]*

Gwen Hollback – Pinney ES/Glacier Ridge ES technology support teacher, effective 06/30/09 *[retirement]*

Kara Johansen – Karrer MS vocal music teacher, effective 08/19/09 *[resignation]*

Bruce Knost – Glacier Ridge ES 5<sup>th</sup> grade teacher, effective 06/30/09 *[retirement]*

Margaret Kok – Pinney ES 2<sup>nd</sup> grade teacher, effective 06/30/09 *[retirement]*

Joseph Lenge – Davis MS math teacher, effective 06/30/09 *[retirement]*

Connie Montgomery – Deer Run ES physical education teacher, effective 06/30/09 *[retirement]*

Suellyn Stotts – Grizzell MS media specialist, effective 06/30/09 *[retirement]*

Daniel Straub – Dublin Jerome HS guidance counselor, effective 06/30/09 *[retirement]*

Erin Weigel – Chapman ES intervention specialist, effective 08/18/09 *[resignation]*

**Unpaid Childcare Leave – Certificated**

It was recommended by the superintendent that the board of education approve the following unpaid childcare leave for the 2008-2009 school year.

Elizabeth Stutz – Davis MS unpaid childcare leave after appropriate use of sick leave through end of the 2008-2009 school year

Jodi Tebeau – Dublin Coffman HS extend unpaid childcare leave an additional 2 weeks to 5/10/09

**Unpaid Childcare Leave – Certificated**

It was recommended by the superintendent that the board of education approve the following unpaid childcare leave for the 2009-2010 school year.

Mary Ehram – Pinney ES unpaid childcare leave for the 2009-2010 school year

Elizabeth Stutz – Davis MS unpaid childcare leave through 1/03/10

**Resignations – Supplemental**

It was recommended by the superintendent that the board of education approve the following supplemental resignation.

Abby Schwartz – Grizzell MS drama club advisor, 0.5 of 1.0 contract, effective 03/01/09

**Employment – Supplemental**

It was recommended by the superintendent that the board of education approve the following supplemental employment for the 2008-2009 school year.

Jason Amweg – Davis MS asst. track coach, level 2, step 0, \$1,079.00 *[not a district employee]*

Ross Banaszak – Sells MS asst. 7<sup>th</sup> grade baseball coach, level 2, step 0, \$1,079.00 *[not a district employee]*

Don Benton – Dublin Scioto HS asst. boys tennis coach, level 3, step 7, \$2,103.00 *[not a district employee]*

Jennifer Burns – Karrer MS asst. softball coach, level 2, step 7, \$1,403.00 *[not a district employee]*

Sarah Call – Karrer MS asst. girls lacrosse coach, level 2, step 4, \$1,295.00 *[not a district employee]*

Eric Cliffler – Dublin Scioto HS asst. girls track coach (.5), level 5, step 5, \$1,685.00 *[not a district employee]*

Amanda DeFluiter – Dublin Scioto HS asst. girls lacrosse coach, level 4, step 1, \$2,265.00 *[not a district employee]*

Patrick Elias – Dublin Scioto HS asst. baseball coach, level 4, step 2, \$2,373.00 *[not a district employee]*

Chad Ellis – Dublin Scioto HS asst. boys track coach, level 5, step 1, \$2,831.00 *[not a district employee]*

Stephanie Gallo – Olde Sawmill ES student concerns team chair (.5), level 1, step 0, \$269.50

Christine Gehring – Karrer MS asst. 8<sup>th</sup> grade softball coach, level 2, step 7, \$1,403.00 *[not a district employee]*

Jessie Hampson – Dublin Scioto HS asst. boys volleyball coach, level 4, step 1, \$2,265.00 *[not a district employee]*

Rhonda Hanks – Olde Sawmill ES safety patrol advisor, level 1, step 0, \$539.00

Heidi Jackman – Dublin Scioto HS asst. girls track (.5), level 5, step 5, \$1,685.00

Geri Keeley – Olde Sawmill ES student concerns chair (.5), level 1, step 0, \$269.50

Sandy Odenweller – Olde Sawmill ES bookroom coordinator, level 1, step 0, \$539.00 *[using principal's academic position]*

Larry Poling – Dublin Scioto HS asst. softball coach, level 4, step 2, \$2,373.00 *[not a district employee]*

Chris Ray – Grizzell MS drama club advisor (.5), level 1, step 0, \$269.50 *[not a district employee]*

Allen Rill – Dublin Coffman HS asst. boy lacrosse coach (.5), level 4, step 0, \$1,078.50 *[not a district employee]*



Rena Schwartz – Dublin Coffman HS asst. softball coach, level 4, step 3, \$2,481.00 *[not a district employee]*

Fred Seely – Karrer MS asst. 8<sup>th</sup> grade baseball coach, level 2, step 1, \$1,133.00

Kyle Sherman – Dublin Scioto HS asst. baseball coach, level 4, step 1, \$2,265.00

Jon Slane – Dublin Scioto HS asst. boys lacrosse coach, level 4, step 1, \$2,265.00 *[not a district employee] [using asst. gymnastics position]*

Brett Stewart – Dublin Scioto HS asst. boys lacrosse coach, level 4, step 4, \$2,588.00 *[not a district employee]*

Matt Suttle – Dublin Scioto HS head girls track coach, level 8, step 1, \$4,530.00

Catherine Voris – Olde Sawmill ES music advisor, level 1, step 2, \$593.00

Dan Warren – Dublin Coffman HS asst. boys lacrosse coach (.5), level 4, step 0, \$1,078.50 *[not a district employee]*

Kyle Winter – Dublin Scioto HS asst. baseball coach, level 4, step 2, \$2,373.00 *[not a district employee]*

**Volunteer Athletic Coaches**

It was recommended by the superintendent that the board of education approve the following volunteer athletic coaches.

Nicolette Cole – Dublin Jerome HS asst. softball coach

Sam Huddle – Dublin Scioto HS asst. wrestling coach

Brad Piunno – Dublin Scioto HS asst. baseball coach

**Stipend – Certificated – Extracurricular Activity Support [052]**

It was recommended by the superintendent that the board of education approve a \$625.00 stipend for the following teacher, Peggy Mills, to coordinate and provide support tools and accommodations for extracurricular activities for students with special needs. *[paid from Title V grant]*

**Stipend – Certificated – It’s A Parent Program Facilitation [091]**

It was recommended by the superintendent that the board of education approve stipends for each of the following teachers to facilitate the “It’s A Parent” Program to Dublin district parents. Dublin district parents are required to attend this program prior to their child participating in high school clubs or athletics. Each staff member is to be paid \$75.00 per session they facilitate. *[paid from Title IV grant]*

Camille Brader	\$225.00 (3 sessions)
Susan Jacoby	\$225.00 (3 sessions)
Pauline Nemecek	\$450.00 (6 sessions)

**Stipend – Certificated – Peer Collaboration [102]**

It was recommended by the superintendent that the board of education approve a \$250.00 stipend for the following teacher, Jodi Jacquemin, to coordinate and supervise the peer collaboration program at Sells Middle School. The purpose of the program is to build positive peer social and academic supports for students with special needs. *[paid from Integrated Systems Model (IEG) grant]*

**Employment - Substitute Teachers**

It was recommended by the superintendent that the board of education approve the following substitute teacher employment for the 2008-2009 school year.

Garry Benford	Health/Physical Education (P-12)
Danielle Devine	P-3/Reading (P-3)
Robyn Hara	K-8
Kristin Henkalin	Integrated Social Studies (7-12)
Andrew Nichols	Middle Childhood/Math/Science (4-9)
Ethan Ogle	Biological/Earth Science (9-12) Comprehensive HS (7-12)/All Science (7-8)
Becky Old	English (7-12)/Reading (K-12)
Dianna Webster	K-3/Reading (K-12)

**Resignation – Classified**

It was recommended by the superintendent that the board of education approve the following classified resignation.

Julie Brown – clerical substitute and substitute instructional paraprofessional; effective 4/1/09

Carlos De La Cruz – 0.5 FTE bilingual classroom aide (Spanish); effective 6/5/09

Donna Kinsey – Sells MS 0.5 FTE instructional paraprofessional; effective 6/30/09

**Unpaid Medical Leave of Absence – Classified**

It was recommended by the superintendent that the board of education approve the following classified unpaid medical leave of absence.

Cynthia Moore – Scioto HS instructional paraprofessional with hearing impaired interpretive skills; fifty-four (54) day extension of unpaid medical leave of absence; effective 3/17/09-6/15/09

Christina Traylor – Sells MS clinic aide; four (4) days unpaid medical leave of absence; effective 3/6/09-3/11/09

**Employment – Classified**

It was recommended by the superintendent that the board of education approve the following classified employment for the 2008-09 school year.

Dara Billeaud – substitute clinic aide; grade 3, step 0, \$13.39/hr.; effective 2/10/09

Roger Brake – substitute custodian; step 0, \$14.63/hr., substitute groundskeeper; step 0, \$15.33/hr., and substitute maintenance; step 0, \$18.00/hr.; effective 4/1/09

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Mark Fulmer - substitute custodian; step 0, \$14.63/hr.; effective 4/1/09

Suzanne George – substitute clinic aide (additional position); grade 3, step 0, \$13.39/hr.; effective 11/6/08

Joetta Imler-Coffman - substitute clinic aide (additional position); grade 3, step 0, \$13.39/hr.; effective 11/6/08

Christopher Martin - substitute custodian; step 0, \$14.63/hr., substitute groundskeeper; step 0, \$15.33/hr., and substitute maintenance; step 0, \$18.00/hr.; effective 4/1/09

Michelle McGovern - clerical substitute; step 0 of the appropriate clerical classification, \$12.94/hr.-\$21.62/hr.; effective 4/1/09

Vale Shepard - substitute custodian; step 0, \$14.63/hr., substitute groundskeeper; step 0, \$15.33/hr., and substitute maintenance; step 0, \$18.00/hr.; effective 4/1/09

Terry Stover - substitute custodian; step 0, \$14.63/hr. and substitute groundskeeper; step 0, \$15.33/hr.; effective 4/1/09

Joey Syphrit - substitute custodian; step 0, \$14.63/hr., substitute groundskeeper; step 0, \$15.33/hr., and substitute maintenance; step 0, \$18.00/hr.; effective 4/1/09

Amy Zemper – clerical substitute (additional position); step 0 of the appropriate clerical classification, \$12.94/hr.-\$21.62/hr.; effective 2/3/09

**Other**

No other items to report.

**FUTURE AGENDA ITEMS**

Curriculum Updates

Middle School Consistency Report

Literacy - Summer Reading Program Report

School Finance - State Budget Update

Updates from the Business Affairs Department and Ruscilli Construction

**ITEM 09-087 - ADJOURNMENT**

At 8:55 p.m., Mrs. May moved, and Mr. Harris seconded to adjourn.

AYES: Mrs. May, Mr. Melody, Mr. Harris, Mr. Valentine, Mrs. Callender

NAYES: None

Mrs. Callender declared the motion approved.

\_\_\_\_\_  
Gwen Callender, President

\_\_\_\_\_  
Attest  
Stephen Osborne, Treasurer