CERTIFIED JOB DESCRIPTION OF ACADEMIC SUPPORT TEACHER

QUALIFICATIONS:

1. Valid Ohio Teaching Certificate/License.
2. Experience in Middle Level education; pedagogy of early adolescence, instructional strategies, and individualization of instruction preferred.
3. Classroom teaching experience preferred.
4. Experience and/or understanding of At-Risk students; learning interventions, low-achieving students, adolescent development, and motivational strategies preferred.

REPORTS TO:

Building Principal

PERFORMANCE RESPONSIBILITIES:

1. Assesses students educational needs.
2. Provides support to classroom teachers.
3. Provides direct instruction to students.
4. Collaborates with classroom teachers (example, attending team meetings).
5. Establishes objectives for each child in overall program.
6. Evaluates individual student progress and program goals.
7. Serves as a member of Team Leaders Council.
8. Helps students work toward positive citizenship in the school.
9. Interacts with parents during conferences, home visits, planbook signing, and telephone conferences.
10. Develops a working relationship with support service agencies outside school.
11. Stays current with research on intervention strategies.
12. Provides inservices to staff on academic support program objectives, and evaluation of students when needed.
13. Assists students in strengthening their study skills.
14. Helps students identify effective learning strategies and develop tools to apply them.
15. Other duties as assigned by the Superintendent or his/her designee.

**CONDUCT:**

Each staff member shall remain free of any alcohol or nonprescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment in the District.

Each staff member shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings. Each staff member has a legal responsibility to help instill in students the belief in and practice of ethical principles and democratic values.

**TERMS OF EMPLOYMENT:** Days and Salary as per Negotiated Agreement.

*The Dublin City School District is an Equal Opportunity Employer and as such does not discriminate on the basis of race, color, sex, age, religion, national origin, ancestry, disability, veteran status, marital status, or any other status protected by law.*