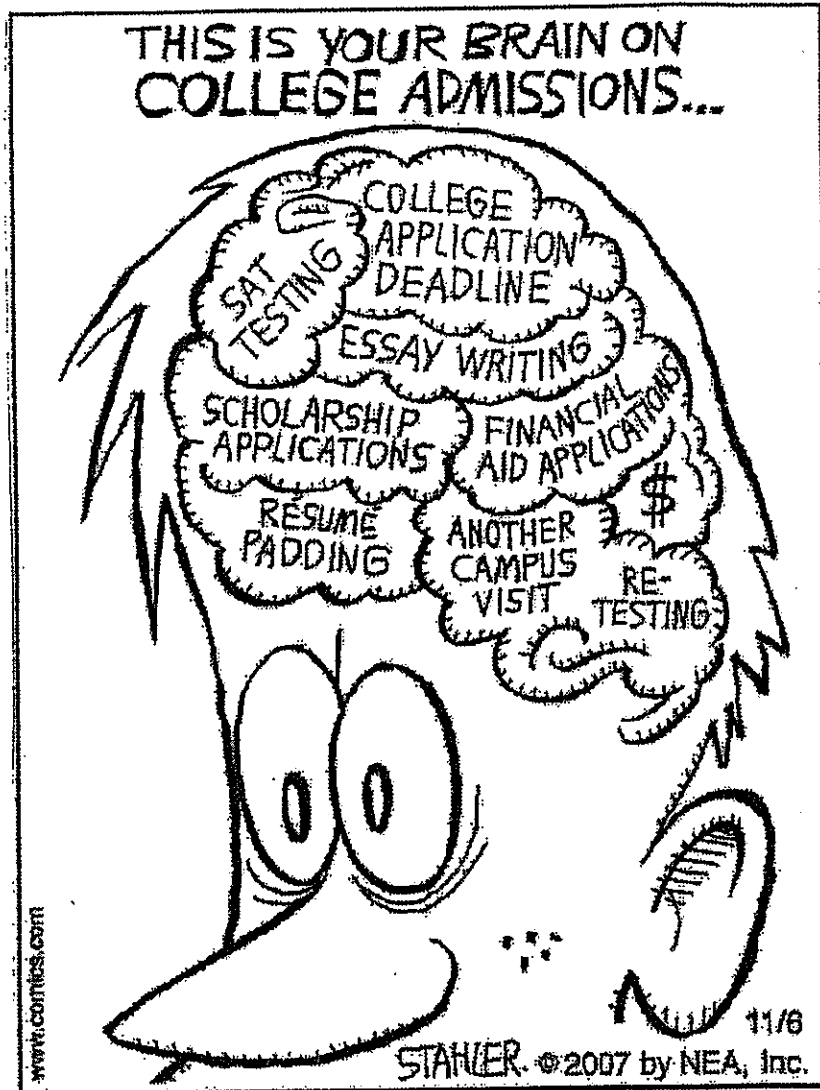


MODERATELY CONFUSED by Jeff Stahler



SENIOR SURVIVAL KIT 2019-20

**Dublin Coffman High School
Guidance Department**

Naviance: College and Career Readiness Tool

Where is the Naviance link?

Website: DublinCoffman.com

Select 'Student Resources' from the black menu bar

Select 'Naviance' from the drop-down menu

Login:

Username: 20lastname_firstname

Password: Student ID# (lunch code)

Frequently Asked Questions regarding Common Application Education Section:

What is Coffman's CEEB code?

361995

What is Coffman's address?

6780 Coffman Road
Dublin, Ohio 43017

What is my Graduation Date?

May 24, 2020

What is my counselor's title?

"Counselor" or leave blank

What is my counselor's email address? *lastname_firstname@dublinschools.net*

A – CE:	Megan Burton
CF – GO:	Karen Brothers
GP – LAM:	Tim Tolber
LAN – O:	Marci Ewing
P – SK:	Kevin Patton
SL – Z:	Nicole Sutherland

What is my counselor's phone and fax number?

The guidance office phone number is 614-764-5950.

What is the graduating class size?

There are 470 students in the Class of 2020

What do I put for "Class Ranking Reporting"?

Select NONE from the drop down bar.

What is the GPA Scale?

Select 4.0 from drop down menu

GPA Weighting?

Select "Weighted" from drop down menu

Course Scheduling System?

Select: "Semester"

Steps to Request a Transcript

1. Be sure to start application. If using the Common Application, FERPA authorization must be signed (See next page regarding how to complete FERPA).
2. If recommendation letters are needed, complete the Senior Questionnaire and Parent Brag Sheet in the Naviance "About Me" section. As a reminder, ask the recommender, **IN PERSON FIRST**, if he/she would write you a recommendation letter. Provide the *Recommendation Letter Info Form* to teacher and give him/her **15 working days** prior to deadline.
3. Update "Colleges I'm Applying To" in Naviance.
4. **VISIT** the Guidance Office to request your transcript. Since these are your records, you will be asked to sign for your transcript.
5. Please allow 15 working days for transcripts and recommendation letters to be processed. Please allow 5 working days for transcripts to be processed.

Naviance web address: <https://student.naviance.com/coffman>

Frequently Asked Questions regarding Common Application Education Section:

**In order for DCHS to send your documents electronically,
the following needs to be completed.**

1. Go to Common Application website: www.commonapp.org
2. Create an account if you have not already done so
3. SAVE your password in your phone so you don't forget it
4. After entering your name and contact info, you will be asked to select whether you are a First-Year Student or a Transfer Student
5. Select: FIRST YEAR STUDENT
6. Once logged in, select the "Common App" tab
 - a. On the left-hand side, click the "Education" link
 - b. Complete the first section titled "Current or Most Recent School" by selecting Dublin Coffman High School
7. Select the "College Search" tab
8. Add a college that you intend to apply to this fall
9. Once you have selected a college, click on the "My Colleges" tab
10. Select your college, by clicking on the name in the left column.
11. Select Recommenders and FERPA in the left column
12. The FERPA release will appear in the right. Read the statement and select the "Complete Release Authorization" link.
13. Read paragraph, select the acknowledgement box and click continue.
14. Read and check that you are authorizing DCHS to release your records (transcript, secondary school report, etc.)
 - a. You will be asked to select one circle:
 - b. Waive your rights or Do not waive your rights
 - c. Read and click the last statement. You cannot change your mind regarding your rights once you have selected.
 - d. Sign your name by typing your full, legal name
 - e. Click SAVE
15. A green check will appear next to the FERPA Release Authorization ☺
16. Log into Naviance
 - a. Select "Colleges I'm Applying to"
 - b. Click "MATCH" accounts
 - c. Enter the email you used to create your Common App acct.
 - d. Select Match
 - e. A green confirmation banner will appear at the top of the screen.

RECOMMENDATION LETTER INFORMATION FORM

Prior to submitting this form, student has personally asked the individual for a recommendation letter.

Student Name: _____

Dear: _____

Thank you for agreeing to write me a recommendation letter.

_____ I have updated my Senior Student Questionnaire

_____ I have added my colleges to Naviance

_____ I have added you as a recommender in Naviance

Please send your letter to the following schools:

College/University:

Due Date:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Special Note:



Secondary School Report

Dublin Coffman High School

This document is being submitted in lieu of the *Institutional, Universal or Common Application Form* and contains the information requested on these forms. This information along with the *School Profile* and supporting documents will provide you with the essential information to evaluate this applicant and the high school environment.

SECTION I: BACKGROUND INFORMATION

- Due to the competitiveness of the Dublin City School district, class rank is not reported.
- All students with a 4.1 grade point average or higher after the completion of the 7th semester earn the graduation status of Valedictorian.
- For decile distribution see School Profile enclosed.
- Classes are **NOT** block scheduled.
- We do not limit the number of AP courses a student can take.
- Please refer to District Profile for the following information: AP, IB and Honors offerings, grading scale, GPA distribution, testing information and matriculation information.
- Graduation date: June 4, 2016
- Please refer to the enclosed transcript for cumulative grade point average.
- A copy of the student's senior class schedule is enclosed.
- CEEB Code: Dublin Coffman #361995
- Dublin City Schools does not release standardized test scores. Students must use the official reporting services of SAT/ACT.

UNOFFICIAL

SECTION II: COUNSELOR'S RATINGS

Student Name: _____

- This student is exempt from passing or has passed all sections of the Ohio Graduation Test and is eligible to receive a high school diploma. Yes No
- I have known this student as their school counselor over the time period of _____ years.
- Student's course selection is:
 Most demanding Very demanding Demanding Average Below Average

Academic Achievement	No Basis
Extracurricular Accomplishments	No Basis
Personal Qualities and Character	No Basis
OVERALL	No Basis

I would prefer to discuss this applicant over the phone with your admission office.

I recommend this student: No basis With reservation Fairly strongly Strongly Enthusiastically

Counselor Signature: _____

Date: _____

UNOFFICIAL



Dublin City Schools Dublin Coffman High School

6780 Coffman Road • Dublin, Ohio 43017-1099
614-764-5900 • 614-764-5925 (Fax) • website: www.dublincoffman.com
Principal: Mike Ulring
CEEB: 361-995

Graduating Class of 2018

School & District

Dublin is a rapidly growing, upper-middle class, suburban, residential community located northwest of Columbus, Ohio. The majority of the residents are professional and business people employed in Columbus. Dublin Coffman High School is a four-year high school, with an enrollment of 1,910 and 486 senior students in the 2018 graduating class. Dublin is fully accredited by both the State of Ohio Department of Education and North Central Association of Secondary Schools and Colleges. Dublin Coffman High School has 157 certificated staff. Of these, 125 have a Master's Degree and 5 have a Ph.D. degree.

Counseling Staff & Ratio

Mrs. Megan Burton
Mr. Kevin Patton
Counselor/Student Ratio 1:311

Mrs. Karen Brothers
Mrs. Nicole Sutherland

Mrs. Marci Ewing
Mr. Tim Tolber

Graduation Requirements

The curriculum at Dublin Coffman is comprehensive, including Advanced Placement, International Baccalaureate, honors, occupational, vocational and college/career academies. Twenty-one units of credit are required for graduation in 2018. Specific requirements include elective courses and the following:

4 units English	4 units Math	5 Electives	1/2 unit Health
3 units Social Studies	3 units Science	1/2 unit Phys. Ed.	1 unit visual/performing arts

Advanced Placement

Honors opportunities are available in English I, II, III, IV, Algebra II, Geometry (until the 2014-2015 school year), Precalculus, French IV and V, Spanish IV and V, German IV, Latin IV, and Japanese IV. Advanced Placement courses are offered in Art Portfolio, Art History, English Language, English Literature, American Studies (Honors English II and AP American History blocked), Environmental Science, Biology, Chemistry, Physics 1, Physics 2, Physics C, Computer Science A, Statistics, Calculus AB and Calculus BC, United States History, World History, European History and U.S. Government and Politics, Economics.

Transcripts are noted accordingly.

In 2018, 697 students took 1,158 Advanced Placement Exams, resulting in the following scores:
5 = 18% 4 = 26% 3 = 29% 2 = 19% 1 = 8%

International Baccalaureate

Dublin Coffman High School became an authorized International Baccalaureate (IB) World School in February 2008. The following IB courses are offered: **2-yr HL:** English, Spanish B, French B, German B, History of the Americas, Biology, Chemistry, Math, Visual Arts; **2-yr SL:** Spanish B, French B, German B, Spanish AB Initio, Physics, Math, Math Studies, Visual Arts, Music; **1-yr SL:** Business/Management, Computer Science, and Psychology, Further Math (added 2015-16). In the class of 2018, 220 students took 380 IB exams averaging a score of 4.33.

Grading Scale

The numerical grading scale is as follows

A 93-100 (4.00)	B 83-86 (3.00)	C 73-76 (2.00)	D 63-66 (1.00)
A- 90-92 (3.67)	B- 80-82 (2.67)	C- 70-72 (1.67)	D- 60-62 (0.67)
B+ 87-89 (3.33)	C+ 77-79 (2.33)	D+ 67-69 (1.33)	F Below 59 (0.00)

Weighted Grades

Honors courses receive an additional .5 value. Grades of D+ and lower do not receive the added point value. Advanced Placement, International Baccalaureate and Dual Enrollment (starting 2015-16) courses receive an additional 1.0 value. Grades of D+ and lower do not receive the added point value.

Class Rank

Due to the academic competitiveness of Dublin Coffman High School, rank is *NOT* reported.

Scholastic Recognition

The Class of 2018 had 10 National Merit Finalists, 10 National Merit Semi-finalists. We also had 48 AP Scholars, 20 AP Scholars with Honor, 27 AP Scholars with Distinction, and 5 National AP Scholars. Dublin Coffman High School students are recognized in many ways for their outstanding academic achievements.



Valedictorian Status

All students who achieve a grade point average of 4.1 based on the 7th semester will receive the distinction of valedictorian.

DUBLIN COFFMAN HIGH SCHOOL DOES NOT RELEASE STANDARDIZED TEST SCORES. STUDENTS MUST USE THE OFFICIAL REPORTING SERVICES OF SAT/ACT

College Testing (Frequency of Scores) Score Report from Class of 2016 (waiting on Class of 2017 data)

SAT Scores	Critical		
	Reading	Math	Writing
700-800	19	33	17
600-690	39	46	30
500-590	37	32	48
400-490	20	11	18
300-390	5	n/a	8
200-290	2	n/a	1

ACT Scores	ACT				
	English	Math	Reading	Science	Composite
28-36	139	130	174	119	150
24-27	113	108	58	110	95
20-23	63	69	85	94	81
16-19	27	53	43	37	35
1-15	30	24	12	12	11

Post High School Four Year University 75% Military 1% Undecided 4%
 Two-Year College 12% Full-Time Work 4%
 Vocational Tech College 2%

Class Ranking	Decile Rank		Grade Pt. Avg.	
	1	4.539 – 4.304	6	3.687 – 3.499
	2	4.304 – 4.181	7	3.499 – 3.225
	3	4.181 – 4.047	8	3.225 – 2.861
	4	4.047 – 3.878	9	2.861 – 2.324
	5	3.878 – 3.687	10	2.324 – 1.211

College Matriculation

Members of previous graduating classes have chosen the following colleges:

- | | | | |
|---------------------------------|--------------------------------|---------------------------------|-----------------------------------|
| Air Force Academy | American University | Arizona State University | Ashland University |
| Bellarmino University | Bowling Green State University | Boston College | Bradford School |
| Brown University | Butler University | Brigham Young University | California State University |
| California Institute of Tech | Calvin College | Capital University | Case Western Reserve University |
| Cedarville University | Clemson University | Coastal Carolina University | College of Charleston |
| Columbia University | Columbus College Art & Design | Columbus State Community | Concordia College |
| Cornell University | Dartmouth College | Denison University | DePauw University |
| DeVry Institute of Tech. | Duke University | Duquesne University | Eastern Kentucky University |
| Eastern Michigan University | Elon University | Embry-Riddle Aeronautical | Emerson College |
| Emory University | Franklin University | George Washington University | Georgia Institute of Technology |
| Gonzaga University | Harvard University | Hanover College | Hofstra University |
| Indiana University | Indiana Wesleyan University | James Madison University | John Carroll University |
| Kent State University | Kenyon University | Kettering University | Lake Erie College |
| Loyola University | Manatee Community College | M.I.T. | Marietta College |
| Marshall University | Miami University | Michigan State University | Middle Tennessee State University |
| Minnesota State University | Muskingum College | NEOMED | New York University |
| Northwestern University | Oakland University | Ohio Dominican University | Ohio Northern University |
| Ohio State University | Ohio University | Ohio Wesleyan University | Otterbein University |
| Pennsylvania State University | Purdue University | Princeton University | Reedley College |
| Ricks College | Rochester Institute of Tech. | Rose-Hulman Institute of Tech | Royal Welsh College |
| Rutgers University | Saint Louis University | Saginaw Valley State University | San Diego State University |
| Santa Barbara City College | Shawnee State University | St. Francis College | St. Mary's College |
| St. Joseph's University | Stetson University | Sullivan University | Swarthmore College |
| Hallmark Inst. of Photography | SUNY at Buffalo | Tennessee Tech University | Tiffin University |
| University of Akron | University of Alabama | University of Arizona | University of CA, Berkley |
| University of CA, Los Angeles | University of Calgary | University of Chicago | University of Central Florida |
| University of Charleston | University of Cincinnati | University of Dayton | University of Delaware |
| University of Evansville | University of Georgia | University of Findlay | University of Illinois/Urbana |
| University of Iowa | University of Kentucky | University of Louisville | University of Miami |
| University of Michigan | University of Mt. Union | University of North Carolina | University of Notre Dame |
| University of Pittsburgh | University of NW Ohio | University of Pennsylvania | University of Southern California |
| University of Southern Illinois | University of Toledo | University of Utah | University of Washington |
| US Naval Academy | Valencia College | Valparaiso University | Vanderbilt University |
| Virginia Tech | Wake Forest University | Washington University in SL | West Virginia University |
| Western Carolina University | Western Washington University | Wheeling Jesuit University | Wilmington College |
| Wittenberg University | Wright State University | Xavier University | Yale University |
| Youngstown State University | | | |

Admissions Statement

Dublin Coffman High School is a member of the National Association for College Admission Counseling, the Ohio Association of College Admission Counselors, and a permanent member of the College Board, and the College Scholarship Service Assembly. Dublin Coffman High School fully endorses the Statement of Principles and Good Practices as adopted by the NACAC and the OACAC.

College Rep. Visits

Colleges and universities are cordially invited to visit Dublin Coffman High School. A two-week advance notice is appreciated. All inquiries should be directed to the School Counseling Office, Dublin Coffman High School, 6780 Coffman Road, Dublin, Ohio 43017: Phone (614) 764-5950; Fax (614) 764-5925.

Parenting Seniors... The Delicate Balance of “Letting Up” and “Letting Go”

Dear Parents,

It seems like yesterday your child was going to kindergarten and now he/she is a senior! We want nothing more than to have this senior year be a special time for you and your family.

Together we can make Dublin a safe and drug free community for our youth. Our students shared with us a number of key findings from the OHYES! survey that supports young people to make positive choices. Fortunately, the majority of young people choose NOT to use alcohol or other substances, however, we must find a way to keep ALL our young people safe and free from substance use. With that in mind, we offer the following tips that our Dublin youth suggest make a difference.

Now more than ever

- **Let your child know the use of alcohol and other drugs is absolutely unacceptable in your family.** Don't leave room for interpretation. Be clear. Be consistent. Discuss your expectations and consequences prior to any incident. What you say and how you say it matters.
- 28% of the seniors consumed alcohol on one or more occasions in the last month. Drinking during high school is often a predictor of binge drinking in college.
- 15% of our Dublin seniors reported using marijuana during the last month. Recent studies report that individuals who use marijuana before age 17 are four times more likely to develop opioid addiction.
- 13% of the seniors reported they used drugs without a prescription one or more times. Keep your medications safe, lock them up and dispose when complete. (Dublin Police Rx drop box is available 24/7).
- It's okay to “Just Say No” to your child...even when others might say yes!
- Don't assume they know where you stand because they are seniors – not talking is often interpreted as permission.
- Students that have parents who provide clear and consistent boundaries report less use of alcohol and other drugs than those who do not have the same expectations.
- As your child prepares for his/her life after high school, continue to talk about the dangers and concerns one might experience as a result of alcohol or other drug use. Even students who choose NOT to use report more frequent interrupted study and sleep, destruction of property, assault, and unwanted sexual advances as a result of others' use.
- Take the time to be together and maintain your family rituals.

Feel free to call if you have questions or concerns:

GeorgiAnn Diniaco, Ph.D. – 614-764-5950 or
Carly George, LISW-S, LCDC III 614-760-6371 Substance Abuse Prevention/Intervention Program



2019-2020 Dublin City Schools Parent University College Readiness Meetings

These college information meetings are presented by the Counseling Departments of Coffman, Jerome, and Scioto High Schools

"Dublin City Schools College Center"

Web-based resource available at <http://www.dublinschools.net/CollegeCenter.aspx>.

The Dublin City Schools College Center is designed to support and inform parents and students in the navigation of postsecondary options. In a collaborative effort, the three Dublin School Counseling Departments created the following resources to support our school community. Our mission is to provide a comprehensive and educational site to aid in your child's journey to success after high school.

September 26, 2019 *"FAFSA Workshop"* 7:00 PM Dublin Scioto High School
The Free Application for Federal Student Aid (FAFSA) is a required form that parents must complete in order to be eligible for financial aid. A line by line explanation of this form will be presented. If a family has questions about completing the FAFSA, this is a must meeting.

October 13, 2019 *"Columbus Suburban College Fair"* 1:00-3:30 PM Clements Center, Otterbein University
This event offers the opportunity to explore a variety of colleges and speak directly with admissions representatives. Each college has a separate table where information is displayed and a representative is available to answer questions. There are hundreds of college tables arranged alphabetically on the Clements Center floor at Otterbein College.
Free Admission! Check out the website! www.college-fair.org

October 9, 2019 *"Central Ohio Learning Differences College & Career Fair"* 6:30-8:00 pm Gahanna Lincoln High School
This college fair features schools from Ohio and across the nation that offer a variety of opportunities and programs for students with learning differences. Students and parents can compare and contrast the wide range of accommodations that are available.

November 7, 2019 *"College Seminar for Students with IEPs/504s"* 6:00-7:30 PM Grandview Heights High School
Do I need to take my IEP to college? Is there a college IEP? Will my professors be notified about my disability? Can I have extended time on tests like in high school? Why is self-advocacy so important? Can I substitute a foreign language requirement? Panel representatives will answer these and many more questions from various state and private colleges. The presentation will feature a question and answer format and is intended for parents, students, and staff.

November 14, 2019 *"Getting Started in the College Selection Process"* 7:00 PM Dublin Coffman High School
The presentation will offer college search and selection strategies, and is intended for parents of Juniors, although Freshmen and Sophomore parents are also encouraged to attend. Topics will include utilizing Naviance for researching colleges and scholarships, understanding college testing, understanding admission factors, and making the most of college visitations.

November 21, 2019 *"International Baccalaureate Informational Meeting"* 7:00 PM Emerald Campus
This meeting will include valuable information about the benefits of enrolling in International Baccalaureate courses and/or participating in the International Baccalaureate (IB) Program. The IB Diploma Program provides students with the opportunity to experience high-level courses with an advanced curriculum while they are in high school. These curricular options are known to provide students with excellent preparation for their college course work. Target audience is for parents/students in grades 8-10.

Dublin Coffman Class of 2020
Important Senior Information
Graduation Cap & Gown Ordering Deadlines:

August 28, 2019

Online ordering begins

September 12 & 13, 2019

Cap & Gown and Class Ring
ordering during LUNCH

December 4, 2019

YEARBOOK PHOTO DUE
DCHSYearbook@DublinSchools.net

January 31, 2020

DEADLINE to ORDER
Cap & Gown

April 6 & 7, 2020

Cap & Gown Delivery at School

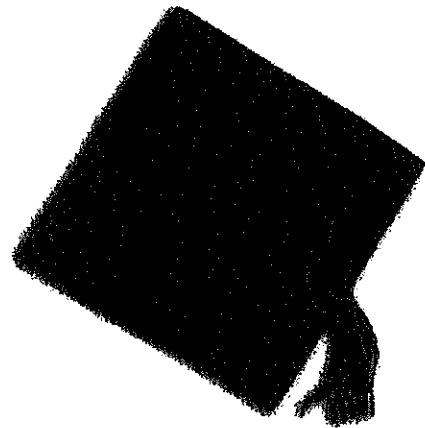
May 24, 2020

SUNDAY - GRADUATION!

Contact Information:

Buckeye Scholastic LLC
118 Graceland Blvd
Box 214
Columbus OH 43214

ORDER ONLINE:
www.BuckeyeScholastic.com
330-631-4741
service@buckeyescholastic.com



Please fill in all information below. Use lower/capital case letters and punctuation as needed.
 School Name **Dublin Coffman H.S.** Date _____

Student's Formal Name _____
 Address _____
 City, State Zip _____
 Email (for receipts) _____
 Phone Number _____

Packages and Deals

- Shamrock Package** Starting at **\$93.22**
 Cap, Gown, & Tassel
 20 Announcements
 20 Name Cards
 20 Thank You Notes
 40 Return Address Labels
 Stacked Tassel - FREE
 Announcement Inserts
 Envelope-Seals
 Senior Pride-Portfolio
 Diploma-Frame
- Senior Package** Starting at **\$179.76**
 Cap, Gown, & Tassel
 20 Announcements
 20 Name Cards
 20 Thank You Notes
 40 Return Address Labels
 Stacked Tassel
 20 Announcement Inserts
 40 Envelope Seals
 Senior Pride Portfolio
 Deluxe Diploma Frame
- Graduate Package** Starting at **\$221.13**
 Cap, Gown, & Tassel - FREE
 40 Announcements
 40 Name Cards
 40 Thank You Notes
 80 Return Address Labels
 Stacked Tassel
 40 Announcement Inserts
 80 Envelope Seals
 Senior Pride Portfolio
 Deluxe Diploma Frame

Save 15% on photo invitations when you add them to your package!

Early Bird
 Save 10% on your cap & gown when you order online using coupon code **EARLYBIRD**
 Offer valid through **September 13th**

FREE Cap, Gown & Tassel!
 When you purchase your class ring through National Regalia Products, your cap, gown and tassel will be free! Simply fill out this form and return it to us with a copy of your receipt, or place your order online and email a copy of your receipt to service@buckeyescholastic.com. Use code **2058RNG25** for \$25 off your class ring order. Offer not valid for economy style rings.

Default options are listed in bold and will be selected if no option is marked. Payment: Checks: Please make checks out to Buckeye Scholastic LLC. There is a \$35 fee for returned checks. Credit Card: Mathematical errors will be corrected when credit card is processed. Shipping: The shipping charge products on lines 1 and 3,13 is flat-rate \$9.99. All other products will be delivered or shipped free of charge. Orders containing only diploma frames and caps, gowns, & tassels will be delivered during your in-school delivery dates. **Sales Tax: Please use your county's sales tax rate as of the date of order placement. Regalia tax is based on your school's tax rate. Online total may vary. **Deposit: Full payment is due at order placement if your order total is \$100 or less. A minimum deposit of \$100 is required. Orders must be paid in full by 10/31/2020 or they may not be processed. A valid address, phone number, and email address are required for all orders.

Order Online 24/7 at www.buckeyescholastic.com

Customize your package below (Add price to line 1 below)

Package:
 Shamrock
 Senior
 Graduate

Name Cards:
 Foil (+\$5)
 Embossed

Thank You Notes:
 Graduate (Black Only)
 Striped
 Hats Off

Color: _____ (Colors on lines 9 & 10)

Cap, Gown & Tassel:
 Height: _____"
 Weight: _____ lbs.
 Gender: Female Male



Buckeye Scholastic LLC
 118 Graceland Blvd.
 Box 214
 Columbus, OH 43214
 service@buckeyescholastic.com
 330.651.4741

Create your own package (or add to your package)

1	Package (Complete the information above and add the price to this line for easy calculation)	Price (Each)	QTY	Total
2	Photo Announcements (Set of 20) \$94.65 when ordered with a package. Save 15% Please provide a valid email address to complete your order. Instructions will be emailed during order processing.	\$		
3	Traditional Foil Announcements (Set of 20)	\$19.95		
4	Foil Name Cards 20 O \$20.95 40 O \$23.95 40 O \$24.95	\$		
5	Embossed Name Cards 20 O \$19.95 40 O \$18.95 40 O \$21.95	\$		
6	Envelope Seals (Set of 20) QTY \$5.95 Announcement Tissues (Set of 20) QTY \$5.74	\$		
7	Return Address Labels 20 O \$9.95 40 O \$10.95 40 O \$26.95	\$		
8	Graduate Thank You Notes (Set of 20)	\$11.95		
9	Striped Thank You Notes (Set of 20) O Royal Blue O Navy O Red O Purple O Green O Black	\$11.95		
10	Hats Off Thank You Notes (Set of 20) O Royal Blue O Navy O Red O Purple O Green O Orange	\$11.95		
11	Premium Personal Notes 20 O \$18.95 40 O \$24.95 +\$3.00 per 20 Style: O Diamond O Traditional O Modern Paper: O White O Ivory	\$		
12	Senior Pride Portfolio QTY \$21.95 Grad Party Guest Book QTY \$14.95	\$		
13	Memory Book	\$24.95		
14	Souvenir Tassel (See below for graduation tassel) O Stacked O Stopus	\$13.95		
15	Necklace O Senior Bar O 2020 Pendant O Leather	\$24.95		
16	"20" Keychain	\$10.95		
17	Diploma Frame O Signature (\$34.95) O Deluxe (\$54.95) O Shodobox Tassel (\$24.95)	\$		
Regalia (Deadline January 31st)				
18	Cap, Gown & Tassel (\$37.00) O Male O Female Height: _____" Weight: _____ lbs.			
19	Cap. & Tassel (\$19.00) O Male O Female			
20	Graduation Tassel Only (\$9.00)			
Regalia prices include tax and do not require shipping. Prices valid through the January 31, 2020 deadline.				
Subtotal (Lines 1-17)				
S&H* For products on lines 1 & 3-13				\$9.99
Add Sales Tax** (Lines 1-17)				
Total (Lines 1-17)				
Regalia Total (Lines 18-20)				
Final Total:				
Deposit*** (Min: \$100)				
Balance Due:				

Payment Method: Cash Credit Card Check # _____ Money Order # _____

Credit Card Number _____ Expiration (MM/YY) _____ CVV _____

Billing Address: Same as above Different (Below)

Street Address _____ Authorized Signature _____

Please make a copy for your records.
Congrats Class of 2020!
 Thank you for your order!