CERTIFIED JOB DESCRIPTION OF MENTAL HEALTH SPECIALIST

QUALIFICATIONS:

1. Valid Ohio License to practice as a Counselor or Social Worker.
2. Valid Counselor, Social Worker Certificate, or degree in Special Education from the Ohio Department of Education.
3. Experience working with children/adolescents with a variety of psychiatric disorders, including those on the autism spectrum.

REPORTS TO:

Executive Director of Learning and Teaching or his/her designee

PERFORMANCE RESPONSIBILITIES:

1. Provides consultation and intervention regarding behavior management, effective education and assessment of social/emotional needs of students.
2. Possesses the ability to conduct a functional behavioral assessment and design and implement a behavior intervention plan.
3. Provides crisis intervention.
4. Provides consultation on students identified ED, OHI, LD, DH, MH, Autistic, with primary mental health needs.
5. Follows up on students in alternative placements; facilitate transition during referral and reintegration phases.
6. Serves as member of the IEP team for students with primary mental health needs/special education identification.
7. Prepares written reports as needed by district to outside psychiatric professionals/community agencies re: mental health of identified special education students.
8. Provides trainings to teachers and counselors on how to integrate social skill building into the curriculum, how to support their students with special education/mental health needs, how to provide crisis intervention, how to facilitate social skills groups, how to de-escalate children/adolescents, etc.
9. Provides consultation to parents re: child development, behavior management techniques, psychoeducation.
10. Develops programs to support students with mental health needs/special education identification.
11. Serves as liaison between district and outside psychiatric professionals/community agencies re: mental health of identified special education students.

12. Familiarizes self with most recent research/practice in mental health field.

13. Keeps up to date with clinical recording.

14. Other duties as assigned by the Superintendent or his/her designee.

CONDUCT:

Each staff member shall remain free of any alcohol or nonprescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment in the District.

Each staff member shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings. Each staff member has a legal responsibility to help instill in students the belief in and practice of ethical principles and democratic values.

TERMS OF EMPLOYMENT: Days and Salary as per the Negotiated Agreement

The Dublin City School District is an Equal Opportunity Employer and as such does not discriminate on the basis of race, color, sex, age, religion, national origin, ancestry, disability, veteran status, marital status, or any other status protected by law.

Revised: 9/8/05