NHS- General Guidelines for Activity Packets

1. **All** materials to be turned in should be collected in **one file folder** and turned in by the student to the advisor before the scheduled deadline (September 29, 2017). **All character and leadership verification forms should be collected by the candidate or sent to him/her and put in the file folder.** All 5 forms must come from **five** different people. **NO SEALED ENVELOPES.** Do not put the application in a notebook binder or report cover. Please use a file folder only.

2. One blank copy of each verification form is provided in this packet. Please be aware that the Leadership and Character Verification Forms need to be duplicated to fulfill the requirements for these categories.

3. Forms must be neatly completed and legible.

4. Information on the forms should only reflect a candidate’s accomplishments in **grades nine through twelve.** This applies to service hours and all of the recommendation forms. Service hours that are not verified will not be considered.

5. All Leadership and Character Verification Forms are to be signed and dated by the adult who completed the form. **These forms need to be collected by the candidate, or the candidate needs to provide the adult with a self-addressed envelope with the proper postage so the adult may return it to the candidate. Do not have your teacher return it to Miss Leber.**

6. All paperwork needs to reach Miss Leber by the specified deadline. Otherwise, the student will **not** be considered for membership. All materials must be given to the advisor in a file folder clearly marked with the student’s full name. Please do not enclose any of the forms in separate envelopes. No sealed envelopes. **If you are sick, get it here!**

7. You will be expected to complete 20 hours of service your junior year to remain an active member of NHS your senior year. The hours are due April 15th or the Friday before each year.

This folder **MUST** be submitted in its entirety, including all Service, Character, and Leadership Verification Forms, Student Reflection and Obligations Signature Page, and Graduation Recognition Page to:

**Miss Leber in A6**

**Deadline:** **Friday, September 29, 2017 by 3:00 pm. No exceptions.**

Induction will be held Tuesday, November 7, 2017 at 7pm in the Marina Davis Performing Arts Center.

Only those folders that are submitted by the deadline and are **complete** will be considered for membership.
National Honor Society Obligations Signature Page

The following check sheet will assist a candidate in making sure that he/she has fulfilled all of the requirements for application. Submitting all of the necessary paperwork does not guarantee membership in the organization. The NHS Faculty Council will review all of the documentation and make the membership approvals. I understand that the faculty/staff will have the opportunity to supply information about my character and leadership, which will only be viewed by the NHS Faculty Council and Principal.

Name ___________________  Grade ________  ID # ______________  HR _______

Email address ____________________________________________________________
(Please print email address carefully and legibly.)

SCHOLARSHIP
• I have met the scholarship criterion of a minimum cumulative high school 3.50 GPA.

My high school cumulative GPA as of June 2017 _____________________________

Please assemble the application folder in the following order:

1. Obligations signature page (this page)
2. Character/Obligations signature page
3. NHS graduation recognition form (parent signature needed)
4. Essay (Student Reflection of Leadership & Character)
5. Service
   I have submitted the necessary service hours form and service verification forms which confirm that I have completed 20 hours of service, 30 hours if applying as a senior. I have provided adult sponsors’ names verifying my service hours and the documentation page(s) have been included.

6. LEADERSHIP FORMS
   I have submitted and labeled 1 Leadership Verification Form from an adult at school.
   • I have submitted and labeled 1 Leadership Verification Form from an adult in the community.

7. CHARACTER FORMS
   • I have submitted 1 Character Verification Forms from an adult at school.
     (Different adults from the leadership)
   • I have submitted 1 Character Verification Form from an adult in the community.

8. ADDITIONAL LEADERSHIP or CHARACTER FORM
I have submitted 1 additional Leadership or Character Form (Student Choice) from an adult at school or in the community. (Total of 5 leadership/character forms)

   (Candidate’s Signature)  (Today’s Date)

   ___________________________  ___________________________

   (Parent/ Guardian Signature)  (Today’s Date)

Signing here means all materials are completed and in the file folder.
Congratulations! Because of your fine academic achievement you are being considered for membership in the Dublin Scioto High School chapter of the National Honor Society. By submitting your name as a candidate for membership, you are required to fulfill a number of requirements. One of these is in the area of **character**. You need to agree by checking each line/space that the three statements below are true.

_____ I have not been involved in a documented incident of cheating at school for the time extending from my freshman year to the present.

_____ I have not been convicted of a crime or a juvenile offense, other than minor traffic offenses, for the time extending from my freshman year to the present.

_____ I have not been disciplined with a Saturday School, In-School Detention, Out-of-School Suspension, or Expulsion due to disrespect, insubordination, fighting, or other offenses that violates the DSHS Code of Conduct for the time extending from my freshman year to the present.

If you would like us to consider extenuating circumstances, which prevent you from checking all three statements, please explain below.

______________________________________________
(Student Name Printed)

______________________________________________
(Student’s Signature) (Date)

______________________________________________
(Parent/ Guardian’s Signature) (Date)

**Dublin Scioto National Honor Society** has the right to dismiss a student accepted into NHS if any of the above issues should occur after induction. The student always has the right to appeal in writing to the faculty committee and/ or the principal.
National Honor Society Graduation
Recognition Requirements

Certain requirements must be met in order to earn National Honor Society Recognition at graduation.

You  **must**….  
- Attend at least one NHS meeting
- Pay your $5.00 dues
- Participate in at least once in Scrip sale (held each year)
- Earn 20 service hours each year in NHS by April 15\textsuperscript{th}.
- No in-school activity can count more than 10 hours.
- Retain a 3.5 GPA or higher

**Please sign and return with your NHS activity packet.**

I acknowledge that I am aware of the requirements to earn the privilege of being recognized at graduation as a member of NHS.

Student’s name ____________________________

Student’s signature __________________________

Parent’s signature ____________________________

Date ____________________________
To be completed by the student

STUDENT REFLECTION OF LEADERSHIP AND CHARACTER
For The Dublin Scioto High School National Honor Society

The student who demonstrates leadership is resourceful, makes suggestions, demonstrates initiative, exercises positive influence on peers, contributes ideas, delegates responsibility, has a positive attitude, inspires positive behavior, demonstrates academic initiative, successfully holds positions of responsibility, is efficient, is reliable and dependable, upholds scholarship and maintains a loyal school attitude. Notice that leadership is not limited to elected positions.

A person of character demonstrates respect, responsibility, trustworthiness, fairness, caring, and citizenship. A student of character takes criticism willingly and accepts recommendations graciously, consistently exemplifies desirable qualities of behavior including cheerfulness, friendliness, poise, and stability, upholds principles of morality and ethics, cooperates by complying with school regulations, demonstrates the highest standard of honesty and reliability, regularly shows courtesy, concern, and respect for others, observes rules and instructions, is punctual, has strong powers of concentration and self-discipline, demonstrates perseverance and application to studies, manifests truthfulness in acknowledging obedience to rules, avoids cheating in any form, shows unwillingness to profit from others’ mistakes, and actively helps rid the school of bad influences or environments.

In a paragraph or two, please discuss your strength as a leader of good character in school and in the community. Take this opportunity to reflect upon how you exemplify the four pillars of National Honor Society (scholarship, leadership, service, character), focusing on leadership and character. This reflection must be typed and demonstrate a level of thinking beyond merely listing activities. Limit 300 words.

Please include your Student Reflection of Leadership and Character with the rest of your Activity Packet.
SERVICE VERIFICATION FORM: Summary Sheet
For the Dublin Scioto High School National Honor Society

_______________________________________
(Student’s Full Name)

Please list and describe the service activities in which you have participated. These can be service projects done with a group, either in or out of school, or done as individual projects performing service. Juniors applying are required to demonstrate a minimum of 20 hours and seniors 30 hours. Generally speaking, service activities are those that are done for or on behalf of others (not including immediate family members) for which no compensation (monetary or other) has been given. The activity cannot be a required activity for a team/organization. Service completed during the school day cannot count for more than 10 of these hrs.

The service hours listed must reflect activities during high school (grades 9-12). Please list the name, title, phone number and/or e-mail address of an adult supervisor who can verify your participation in each activity. VERIFICATION is required for each service activity.

To be completed by an adult service sponsor

SERVICE VERIFICATION

_______________________________________________
(Student’s Name)

_______________________________________________
(Auxiliary Sponsor’s Name / Signature)

_______________________________________________
(Organization Name)

_______________________________________________
(Description of Service)

_______________________________________________
Date(s) of Service Activities

_______________________________________________
(# of Service Hours Accrued)
SERVICE VERIFICATION

_______________________________________________
(Student’s Name)

_______________________________________________
(Adult Sponsor’s Name/ Signature)

_______________________________________________
(Organization Name)

_______________________________________________
(Description of Service)

_______________________________________________
Date(s) of Service Activities

_______________________________________________
(# of Service Hours Accrued)

_______________________________________________
(Adult Sponsor’s Signature)

SERVICE VERIFICATION

_______________________________________________
(Student’s Name)

_______________________________________________
(Adult Sponsor’s Name/ Signature)

_______________________________________________
(Organization Name)

_______________________________________________
(Description of Service)

_______________________________________________
Date(s) of Service Activities

_______________________________________________
(# of Service Hours Accrued)
LEADERSHIP VERIFICATION FORM
To be completed by an adult sponsor (No family members)
Circle one: school  community
For the Dublin Scioto High School National Honor Society

_________________ is submitting paperwork (Candidate’s Full Name) necessary to meet the criteria to become a member of the DSHS Chapter of the National Honor Society. This candidate requests that you complete the Leadership Verification Form, which will be submitted for consideration to his/her membership in the organization. Please be honest in your assessment of this student.

The student is responsible for getting the form from you by picking it up or providing you with a self-addressed envelope with proper postage.

Please rate the candidate’s level of leadership for each description below using the scale:

0 1 2 3 n/a
not at all high cannot rate

The student who exercises leadership:

________ is a dependable person

________ exemplifies positive attitudes

________ is able to delegate responsibilities

________ inspires positive behavior in others

________ is a leader in the classroom, at work, and in other school or community activities

Please state the capacity in which you have observed this candidate’s leadership abilities. Add any comments that you feel the NHS Faculty Council should know that would help them to understand this student’s leadership abilities to the fullest.

____________________  ___________________
(Name – print)  (Signature)

Phone Number (unless Scioto staff) ______________________________

____________________________  ____________
Relationship to student (ex. coach, teacher, employer)  Today’s Date

If you have any questions or concerns, please call Haley Leber 614-717-2464.
To be completed by an adult sponsor (No family members)

Circle one: school community

For the Dublin Scioto High School National Honor Society

_____________________________________________ (Student’s Full Name) is submitting paperwork that is necessary to meet the criteria to become a member of the DSHS Chapter of the National Honor Society. This candidate requests that you complete the Character Verification Form, which will be submitted for consideration to his/her membership. Please be honest in your assessment of this student.

The student is responsible for getting the form from you by picking it up or providing you with a self-addressed envelope with proper postage.

Please rate the candidate’s level of character for each description below using the scale:

0 not at all 1 high 2 cannot rate n/a

__________ consistently exemplifies desirable behavior and self-discipline

__________ complies with school/community regulations

__________ demonstrates honesty and reliability

__________ shows courtesy, concern, and respect for others

Please state the capacity in which you have observed a demonstration of this candidate’s character. Add any comments you feel the NHS Faculty Council should know that would help them to understand this candidate’s character traits to the fullest.

________________________________________________________

Please state any additional comments you feel the NHS Faculty Council should know that would help them to understand this candidate’s character traits to the fullest.

________________________________________________________

_________ (Name – print) ____________________________ (Signature)

Phone Number (unless Scioto staff) ______________________________________

________________________________________________________

Relationship to student (ex. coach, teacher, employer) Today’s Date

If you have any questions or concerns, please call Haley Leber at 614-717-2464.